## Job sheet

## Volunteer



Name of co-ordinator	
Name of client	
Address	
Tel number	
Used GNS before?	
Job date and time	
Description of job	
Access	
Anything to be aware of (dog/special needs)?	
Charge (if applicable)	
Comments on completion  (continue overleaf if necessary)	

This job sheet is to help you record the details necessary to complete the job. There is no need to return it to the steering group once the job is complete.

Please contact the Lead Volunteer Rod Hudson on 01509 890 252 if you wish to give any feedback or have any queries or concerns. Thank you!